

**Seattle Chapter Meeting**

College Club of Seattle  
505 Madison Street, Seattle, WA 98104  
Corner of 5th and Madison, downtown Seattle  
(206) 622-0624

1 hour CPE - Technical

**August 25, 2004**

Social Hour 5:30 pm

Dinner 6:30 pm

Speaker 7:30 pm to 8:30 pm

**Salad:** CC Salad Supreme

**Entrée:** Peppered Steak, Boiled New Potatoes,  
Green Beans Almondine

**Vegetarian Entrée:** Stir-fried Vegetables *If you  
want to order the vegetarian option, please do so  
when making your reservation.*

**Dessert:** German Chocolate Cake

Members/Faculty.....	\$25.00
Guests.....	\$25.00
Student members.....	\$17.00
Student guests.....	\$17.00
Coffee only.....	\$ 3.00

**Reservations**, even if selecting the coffee only option, need to be made by **5 pm Thursday, Aug 19**, in order to guarantee a meal. Standing reservations will apply. Cancellations must be made no later than noon on **Monday, Aug 23**. No-shows and late cancellations will be billed. Walk-ins are welcome; however, there is no guarantee a meal will be available.

Please note the new deadline for reservations.

If you have any questions, please call **Debbie Cunningham, Arrangements Chair**, at (206) 467-8645 (ASWA voice mail) or e-mail at [arrangements@aswaseattle.com](mailto:arrangements@aswaseattle.com).

**August 25, 2004  
Dinner Meeting**

Fund Raising for Nonprofits and  
An Overview of Gambling in Washington

*Susan Arland*

*Arlene Dennistoun*

Susan Arland is the Rules Coordinator and Public Information Officer for the Communications and Legal Division at the Washington State Gambling Commission. Susan took her Bachelor of Science in Business Administration from Walla Walla College. She has worked with the WSGC for 9 years and has served as the rules coordinator and public information officer for the last 6 years.

Arlene Dennistoun is an Attorney for the Communications and Legal Division, Washington State Gambling Commission.

Susan and Arlene will discuss eligibility requirements for a nonprofit organization to raise funds through gambling activities. They will provide resources for record keeping and licensing requirements, and answer detailed questions. They will also share some information about what constitutes gambling and how gambling is regulated in the state of Washington.



American Society of Women Accountants  
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## *It's the 10th Anniversary of the Scholarship Dessert Auction !*

Mark your calendars for this very important date: September 22, 2004. Be sure to join us for this great event. The excitement is building already!

Fruity (tarts), cheesy (cakes), chocolately (anything). It's all good! What confection is your heart's desire?

Calling all donations. Time, \$\$\$\$ , Sweets? The Scholarship Dessert Auction Committee is looking for volunteers. We need people to address envelopes on Saturday August 21st at the University Village Management Office at 11am. Lunch will be provided. Ever dream of strolling down the runway modeling beautiful cakes? No, well why not? Now's your chance to say "Well yes, of course I was a model once." We also need someone to keep track of all of those lovely donations on September 22nd. If you've baked for the silent auction in the past, please let me know if you can do so again.

I want to hear from you! Please email [desserts@aswaseattle.com](mailto:desserts@aswaseattle.com)  
<<mailto:desserts@aswaseattle.com>> .

Thanks,  
Kathy Clark  
Dessert Auction Chair

## *ASWA Raises \$1250 for American Cancer Society!*

Thank you to all the Relay For Life Team participants and the ASWA members who supported the ASWA team. The ASWA team was able to raise \$1250 for a great cause. Cancer effects one out of three people in their life times. American Cancer Society raises money for research, advocacy and education. This event in total raised over \$72,000.

The event was a 24-hour event starting Saturday July 24 at noon and going till noon on Sunday July 25. Saturday was a scorcher, with temperatures in the 90's. We were well prepared with plenty of drinking water and took appropriate breaks. Also the firemen had a team, who in the afternoon got out a fire hose and provided even more water. They shot the water up in the air and in came down in a refreshing spray.



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## *The Vote Is In!*

At the July 28, 2004 Dinner Meeting of the Seattle Chapter of ASWA, several amendments to the bylaws were presented for vote before the membership. Kathy Clark presented an overview of the amendments which was followed by a short question and answer session. Acknowledging that some provisions may be more controversial than others, the ballot was designed such that each amendment could be voted on separately.

I would like to thank everyone able to attend the meeting, especially those that were in attendance solely to vote on the amendments.

The membership roster at 6/30/04 was used to determine voting eligibility. That roster listed 147 members. Under Article XV - Amendments, the bylaws may be amended at any regular meeting by a two-thirds vote of the members present and voting. Pursuant to that Article, the proposed changes were sent to the membership at least 30 days before the vote via email and US Mail to those without email. The changes were also posted to the website on June 28, 2004.

At the July 28 Dinner Meeting, 33 members signed the roll. In order to conduct the vote, a quorum of 20% or 29.4 members had to be in attendance. All 33 ballots were returned and the results are as follows:

In Favor	Opposed
A) Change VP's to Directors	32 1
B) Reduce the number of Directors	33 0
C) Reduce the number of Board Meetings	32 1
D) Delete the Advisory Committee	33 0
E) Change the timing of the Nominating Comm.	32 1
F) Change the definition of Quorum	33 0
G) Change the definition of Associate	33 0

The amendments have been adopted by the Chapter and shall be submitted to the National Bylaws Chair for approval before becoming effective. After notification from National, the Chapter Standing Rules will be updated to reflect the approved amendments.

Respectfully submitted,  
Kathy Clark  
on behalf of the Bylaws Committee:  
Stephanie Doenges and Kathy Clark



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## *Speaker Notes From The July Dinner Meeting*

Our speaker was Stephanie Clarke, who is a Vice President with Key Bank, where she has worked for 14 years. From her office in Tacoma, she manages corporate security for their Western region, which includes the states of Alaska, Washington, Oregon, Idaho, Utah and Colorado. She is a certified financial security services professional. Prior to taking her senior management position, Ms. Clarke was a Fraud Investigator for Key Bank in the Seattle area.

10/80/10 rule: 10% of people are honest - 80% are mostly honest - 10% can't be trusted.

**Be aware**, at all times, what identification you are carrying and keep it secure. A social security number and date of birth are all a criminal needs to establish a new identity.

Documents such as checks, credit cards don't have to be removed from your possession, all a criminal has to do is have access to, copy down numbers & leave.

A useful web site is the Federal Trade Commission - <http://www.ftc.gov>.

### **Employers:**

DO NOT: 1) Leave checks unsecured 2) Give all controls to one person 3) Give janitors access to areas with sensitive information.

You are responsible for the safekeeping of your clients' and employees' sensitive information.

**It's OK to say 'no'** when someone or some organization is asking you for personal information.

**Phishing** – new method of identity theft where you receive email, that appears to be from a trusted financial institution, credit card company, or internet service provider asking for sensitive information. To avoid becoming a victim, never log into your account through a link provided in an email. Instead open a new browser and type in the known email address for the company. Do not launch an attachment from a known sender without checking with the sender, even an email that appears to be from a known sender could be fraudulent, with a virus or worm.

### **Tips**

Pull your own credit report a minimum of once a year, preferably every 6 months.

Always file a police report when theft occurs or you suspect theft, even if you don't have an expectation the police will recover the item. If identity theft occurs at a later date, the police report is your proof that you are a victim.

Notify FTC.com of identity theft.

Never put outgoing mail in your mailbox – always use the post office.



*President's Message*  
*August 2004*

Greetings to members,

I am pleased to announce to you that the Board and committee chairs have met at the Annual Planning Meeting and set the goals for our chapter this fiscal year. The goals are:

- 1) Add 25 new members
- 2) 90% retention of current members
- 3) 75% of membership participation

As a member, you can help in all three of the goals very easily. Just by renewing your ASWA membership, you have done one of three goals! If you come to at least one dinner meeting between July 2004 and June 2005, you are contributing to our participation goal. If a dinner meeting is not convenient, please consider attending at least one of our conferences or seminars, any one of those would count as participation. The more challenging task is to recruit a new member. Please spread the word to all your friends of the value of your ASWA membership and invite them to come to one of our dinner meetings. I believe the best way to convince someone is to show them, and a dinner meeting is the most convenient way to showcase how much you enjoy ASWA. For more detail on how we will accomplish these goals, please contact the VPs (soon to be "Directors of", pending Nationals approval of our change in Bylaws) or me. You can reach all of us by sending an e-mail to [board@aswaseattle.com](mailto:board@aswaseattle.com).

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**Next *Journal* Deadline: Wednesday, August 25th**

The *Journal* is published monthly by the Seattle Chapter of the American Society of Women Accountants to serve its members' interests. If you have news or an article you would like published, contact **Marika Krause** via e-mail at [journal@aswaseattle.com](mailto:journal@aswaseattle.com).

**Calendar of Events**

- Sept 22**     **Dessert Auction**  
*College Club*
- Oct 22-23** **Fall Seminar**  
*Chrysalis Hotel, Bellingham*
- Nov 10-12** **64th Annual Conference**  
*Chicago*
- Nov 17**    **Student Night**  
*College Club*

**ASWA Mission Statement**

The mission of the American Society of Women Accountants is to enable women in all accounting and related fields to achieve their full personal, professional, and economic potential and to contribute to the future development of their profession.

**ASWA Claim Statement**

For women who seek advancement in the accounting profession, ASWA is a professional membership organization that provides the leadership skills required for success. ASWA provides experienced mentors and a supportive, non-threatening environment to practice business management and establish a professional reputation among peers.



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## *President's Message*

### *August 2004*

I am happy to report that we have passed the bylaws changes at the July dinner meeting. The changes allow the Board to operate more efficiently and should ease the time demands on them. We feel this will increase their effectiveness and also encourage more members to serve in the future. The changes have been submitted to ASWA National Headquarters for their approval. Once we received the approval, the Board will make the changes to the Standing Rules to reflect the changes.

It has come to the Board's attention that there is some inconsistency between the Seattle Chapter's privacy policy and the National Headquarters'. We have always given the highest regard to privacy of our members while National has a somewhat different practice. Please be on the look out for an e-mail to the general membership regarding this issue, as well as our suggestion on how to opt out.

I would like to remind you to check the calendar on our website for all our future events. In case you don't have time to check right now, the next major event is our 2004 Annual Dessert Auction on September 22-- just around the corner! Kathy C. is chairing the committee this year. In case you want to be pro-active, you can contact the committee at [desserts@aswaseattle.com](mailto:desserts@aswaseattle.com) to help out!

Last but not least, there is a special session on "Getting to Know Your President" at the August Dinner Meeting from 6:15pm to 6:30pm. I will be sharing with you how I spend my days when I am not working on ASWA matters. Until next month, please remember to make ASWA part of your productive day!

Tonya Chin

[president@aswaseattle.com](mailto:president@aswaseattle.com)

206-467-8645, press 3